

MEDICAL ASSISTING, ONE-YEAR TECHNICAL CERTIFICATE

Curriculum Code #2006

Effective May 2026

Division of Health and Wellness Sciences (<http://catalog.lorainccc.edu/academic-programs/allied-health-nursing-health-physical-education-recreation/>)

The medical assisting certificate program provides its students with an orientation to the medical field as an assistant to the physician, physician assistant, or nurse practitioner. Students are first introduced to the administrative responsibilities as a medical assistant. Utilizing a simulated computerized medical office software, students learn to schedule appointments, understand the billing and coding aspects of the office, and the responsibilities of operating an office.

Following the administrative courses are the clinical "hands-on" courses.

Built within these sections are office procedures like electrocardiograms (EKG's), collecting and testing of common specimens (IE: blood or urine), administering immunizations or vaccinations, minor office procedures (IE: suture removal or wound care), performing and applying learned assessment skills. The Medical Assisting Program is providing students with skills and knowledge to assist an individual obtain and maintain an optimal level of health. The program is committed to preparing entry-level medical assistants.

The Medical Assisting Education Review Board (MAERB) is a Committee on Accreditation (CoA) for the Commission on Accreditation for Allied Health Education Programs (CAAHEP). Upon completion of the accredited program, you will be able to find employment as an entry-level medical assistant and earn a sustainable wage. Students will also be eligible to take the certification examination offered by:

- The American Association of Medical Assistants to obtain the Certified Medical Assistant (CMA) credential (or)
- The American Medical Technologists to obtain the Registered Medical Assistant (RMA) credential (or)
- The National Healthcareer Association to obtain the Certified Clinical Medical Assistant (CCMA) credential.

Graduates of the certificate program may also continue their education in health sciences. Lorain County Community College has articulation agreements with colleges and universities including programs offered by Lorain County Community College's University Partnership.

Preferred Sequence

Fall Semester		Hours
ENGL 161	COLLEGE COMPOSITION I ¹	3
BIOG 115	BODY STRUCTURE AND FUNCTION ¹	3
MDAS 113	INTRODUCTION TO MEDICAL TERMINOLOGY FOR MEDICAL ASSISTING ^{1,5}	1
ALHN 131	CERTIFIED MEDICAL SCRIBE ¹	5
MDAS 101	FUNDAMENTAL PROCEDURES IN THE MEDICAL OFFICE ^{1,2}	3

MDAS 103	BASIC ADMINISTRATIVE MEDICAL ASSISTING FUNCTIONS ^{1,2}	1
MDAS 104	BOOKKEEPING FUNCTIONS IN THE MEDICAL OFFICE ^{1,2}	2
SDEV 101	INTRODUCTION TO THE LCCC COMMUNITY	1

Hours 19

Spring Semester

PSYH 151 or SOCY 151G	INTRODUCTION TO PSYCHOLOGY ¹ or INTRODUCTION TO SOCIOLOGY	3
ALHN 130	MEDICAL CODING FOR THE PHYSICIAN'S OFFICE ¹	5
MDAS 105	DIAGNOSTIC TESTING IN THE MEDICAL OFFICE ^{1,2}	2
MDAS 106	SPECIMEN COLLECTION IN THE MEDICAL OFFICE ^{1,2}	2
MDAS 107	PATIENT CARE IN THE MEDICAL OFFICE ^{1,2}	5
MDAS 108	MEDICAL ASSISTING PRACTICUM ²	1

Hours 18

Total Hours 37

¹ Indicates that a grade of C (2.0) or better must be earned in order to continue in the sequence.

² Indicates that this course has a prerequisite.

³ A student must register for the orientation course when enrolling for more than six credit hours per semester or any course that would result in an accumulation of 12 or more credit hours.

⁴ If a student has taken BIOG 221 & 222 or BIOG 152, they may substitute those courses for BIOG 115.

⁵ If a student has taken ALHN 110 they may substitute for MDAS 113.

Program Contact(s):

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For information about admissions, enrollment, transfer, graduation and other general questions, please contact your advising team (<https://www.lorainccc.edu/admissions-and-enrollment/advising-and-counseling/>).

Admission Requirements for Medical Assisting

1. Official high school or GED and college/program transcripts (if applicable) on file in the LCCC Records office.
2. A GPA of 2.0
3. Program application form on file.

Learn more about Allied Health program requirements (<http://catalog.lorainccc.edu/academic-information/allied-health-nursing-admissions/>)

**More program information can be found on our website.
([https://www.lorainccc.edu/health/medical-assisting/
medical-assisting-one-year-certificate/](https://www.lorainccc.edu/health/medical-assisting/medical-assisting-one-year-certificate/))**

Credit for Prior Learning (PLA) options may be available for your program.
For more information, please visit our website: www.lorainccc.edu/PLA
(<http://www.lorainccc.edu/PLA>)